

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 3/17/2015	(3) CONTACT/PHONE Dawn Boulanger/ 781-1835	
(4) SUBJECT Request to approve Amendment 1 to the contract with Henkels & McCoy, Inc. (Clerk's File) for Fiscal Year 2014-15 Workforce Investment Act (WIA) Youth Employment and Training Services to increase the contract by \$96,700. All Districts.			
(5) RECOMMENDED ACTION It is recommended that your Board approve and direct the Chairperson to sign Amendment 1 to the contract with Henkels & McCoy, Inc. for Workforce Investment Act (WIA) Youth Employment and Training Services for Fiscal Year 2014-15 to increase the original contract amount by \$96,700.			
(6) FUNDING SOURCE(S) WIA Federal Funds	(7) CURRENT YEAR FINANCIAL IMPACT \$96,700	(8) ANNUAL FINANCIAL IMPACT \$0	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001431		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>2/4/2014, 7/22/2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Leland W. Collins, Social Services Director

DATE: 3/17/2015

SUBJECT: Request to approve Amendment 1 to the contract with Henkels & McCoy, Inc. (Clerk's File) for Fiscal Year 2014-15 Workforce Investment Act (WIA) Youth Employment and Training Services to increase the contract by \$96,700. All Districts.

RECOMMENDATION

It is recommended that your Board approve and direct the Chairperson to sign Amendment 1 to the contract with Henkels & McCoy, Inc. for Workforce Investment Act (WIA) Youth Employment and Training Services for Fiscal Year 2014-15 to increase the original contract amount by \$96,700.

DISCUSSION

The contract with Henkels & McCoy, Inc. (H&M) was first awarded by your Board on February 4, 2014, Board Item #10, as a six-month contract in the amount of \$123,663 awarded through a Request for Proposal (RFP). The FY 2013-14 contract was funded through FY 2012-13 Workforce Investment Act (WIA) Youth carryover funds and focused on WIA services to eligible out-of-school youth in north San Luis Obispo County. On July 22, 2014, Board Item #17, your Board approved the FY 2014-15 contract with H&M in the amount of \$123,663. The scope of services was limited to continuing services to the youth enrolled in FY 2013-14, as WIA requires one year of follow-up services be provided to all WIA enrolled youth. When carryover funds are available, the expansion of existing services is the initial consideration for use of these funds. H&M, as a current WIA Youth services provider, proposed a plan, outlined below, for use of \$96,700 in Program Year 13-14 carryover funds. The WIB Executive Committee approved H&M's carryover proposal at the January 14, 2015 meeting.

Amendment 1 to the FY 2014-15 WIA Youth services contract with H&M expands the scope of services to include two new projects. One project provides services to In-School youth through a partnership with local area high schools. H&M will implement an Intensive Work Readiness program that targets 24 In-School Youth to be served and exited by June 30, 2015. H&M will work in collaboration with San Luis Obispo County high schools to aid WIA eligible youth to graduate in June of 2015. Using H&M's Active Case Management model with tutoring support, blending e-learning, stackable Industry Recognized Credentials, and paid work-experience, each youth will have the foundation to become independent, positive members of their community. Advocating for college, linking them to employers, helping them become job ready and giving them the skills that allow entry into San Luis Obispo County demand occupations.

The second project involves transitional planning for FY 2015-16 because San Luis Obispo County will have a change in its comprehensive WIA Youth services provider. As addressed at the December 10, 2014 WIB Youth Council meeting and the January 14, 2015 WIB Executive Committee meeting, one response was received to the FY 2015-16 WIA Youth RFP, and the sole proposed vendor is not the current comprehensive WIA Youth services provider (Cuesta College). H&M will expand beyond Paso Robles to open locations in San Luis Obispo and the Grover Beach/5-Cities areas to provide services throughout the county. The facilities will have the necessary technology to deliver youth training for in-demand occupations, a place for enrichment and growth, be youth friendly, and easily accessible. H&M will be making a focused effort to market youth program services to San Luis Obispo County community based organizations, academic institutions, State and County organizations, non-government organizations and businesses in the community. Starting

outreach to the community prior to the start of the 2015-16 program year will kick-start the recruitment process and increase success in meeting program goals. H&M will be growing their staff team and investing in staff training and development to ensure staff is prepared to deliver programs that meet the standards under WIA as well as local mandates. The goal with this project is to support a seamless transition between service providers and ensure continuity of services for enrolled youth.

OTHER AGENCY INVOLVEMENT/IMPACT

The WIB has reviewed and recommends that your Board approve Amendment 1 to the Program Year 2014-15 contract with Henkels & McCoy. County Counsel has reviewed and approved the contract as to legal form and effect.

FINANCIAL CONSIDERATIONS

The total original amount for the H&M WIA Youth Employment and Training Service contract for FY 2014-15 was \$123,663 and was funded with Social Services realignment trust dollars. Amendment 1 will add an additional amount of \$96,700 to the total H&M contract for a new contract total of \$220,363. This increase will allow H&M to serve additional youth and initiate preparations for the transition to providing county-wide services in FY 2015-16. This amendment is 100% Federally funded and will not impact the department's adopted level of General Fund Support.

Agency	Budgeted FY 14-15	Notes	Sharing Ratios			
			Fed	State	Co	Other
Henkels & McCoy	\$123,663	WIA Youth Programs	0%	0%	0%	100%
Amendment 1	\$96,700	WIA Youth Programs	100%	0%	0%	0%
Total Contract Amount	\$220,363					

RESULTS

Approval of Amendment 1 will provide services to 24 additional youth in our community who are in senior-status in high school, and thus about to enter the workforce and/or postsecondary education. This is a critical time for youth to receive workforce training and education support to assist them in meeting their goals of becoming independent adults.

The performance outcomes set forth by WIA and State regulations for in-school youth include:

- 1) H&M will provide services that will result in a minimum of 67.1% of the total youth served being placed in employment or education in the first quarter after the exit quarter.
- 2) H&M will provide services that result in a minimum of 68.7% of the youth attaining a diploma, GED, or certificate by the end of the third quarter after the exit quarter.
- 3) H&M will provide services that result in a minimum of 78.7% of youth participants increasing one or more educational functioning levels.

Furthermore, Amendment 1 will ensure a seamless transition of services for enrolled youth as our county encounters a shift in service providers. Funds used to support H&M in developing their staffing and service-delivery capacity will support the relational connections necessary to keep youth engaged in services through the transition in providers. The services provided through this contract support the County's community wide results through contributing towards maintaining a prosperous community by preparing our young adult workforce with the skills, training and opportunities they need to succeed.

ATTACHMENTS

1. Attachment 1 – Amendment One (1) to Contract between H&M and the County (Clerk's Filed)